Cosmetica
Cosmetology & Barbering Unilateral Apprenticeship Committe #05083

SAMPLE **BARBER APPRENTICE DAILY RECORDS**

The curriculum for an apprentice enrolled in a BARBERING apprenticeship course shall consist of thirty-two hundred(3,200) hours of technical instruction and practical training covering all practices constituting the art of cosmetology pursuant to Section 7316 of the Barbering and Cosmetology Act. Includes professional ethics, salesmanship, decorum, record keeping, and client service records

9050 TELEGRAPH ROAD STE. 102 A Month: ***May*** Year: ***2019*** License # CA: ***55555***

Tel: (562)862-4770 Fax: (562)862-8399 License From: ***12/9/19*** to: ***12/31/21***

info@cosmeticaedu.com

Apprentice Name: ***Your Name***

Apprentice Address ***Your Personal Address*** City: ***City*** Zip: ***00000***

Apprentice Phone: ***(000)000-0000***

Salon Name: ***Salon's Name***

Salon Address: ***Salon's Address*** City: ***City*** Zip: ***00000***

Salon Phone: ***(000)000-0000***

Trainer #1 Name: ***1st Trainer's First & Last Name*** Trainer #2 Name: ***2nd Trainer's First & Last Name***

ITEM	On the Job Trainig Hours & Curriculum of Cosmetology	Technical instruction and practical training shall include following hours	Training Period: 1 0 to 1,600 hrs. $11.00 2 1,601 to 3,200 hrs. $11.50 — Days of the Month																				The employer must submit proof of workers comp & proof of payroll to Cosmetica by the first month from when the apprentice received license and started working										This Months	Last Month	Grand Total
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
A	Hairstyling	800		4	2					4		4		6				2	6		3			3		5		5			2	3	3	52	123	175
B	Permanent Waving	350	4				3		C			2				C		2		3			C				2			C				16	68	84
C	Hair Coloring And Bleaching	450		2		2		O	L		2		5		O	L				2		O	L	3			3		O	L	2		1	22	83	105
D	Hair Cutting	1200	1			3		F	A			2		2	F	A	6				3	F	A	2	6	3			F	A		5	4	37	235	272
E	Shaving And Preperation Performance	200	1	2			2	F	S	4					F	S	1	2		2		F	S						F	S				14	86	100
F	Laws And Regulations	40			3				S				3			S			1	1			S				3	3		S	1			15	25	40
G	Health and Safety Considerations	70	2			1					4							2													2			11	33	44
H	Disinfection And Sanitation	50			3						1						1				2				1									8	26	34
I	Anatomy And Physiology	40				2	3				1								1						1						1			9	14	23
	(3,200 HOURS) Total O/J Hours(Establishment) *The student must work on the establishment a minimum of 32 hours and maximum of 40 hours per week and must be supervisde all the time by the approved trainer*	3200 Establishment (Work) Hours	8	8	8	8	8			8	8	8	8	8			8	8	8	8	8			8	8	8	8	8			8	8	8	**184**	**693**	**877**
	(240 HOURS) Total Related Training(Classroom) *Students are required to attend twice a month to school during the 2 year period totaling to 240 Related training hours*	240 Related Training (Classroom) Hours							6							6							6							6				**24**	**72**	**96**

The Apprentice trainer shall present a copy of the apprentice daily work records to the Board or it's representatives upon demand. These work records shall include the name of the Apprentice employed, the date apprentice works, the number hourd worked, and the work processes performed on those dates and the trainer's name.

Owner's/Trainers Signature
Signature of Owner/Trainer

Your Signature
Signature of Apprentice

The Apprentice must turn in the daily work records signed by the owner or the trainer to Cosmetica before the 15th of every month.

WHITE COPY COSMETICA- YELLOW COPY EMPLOYER'S FILE

For more information on how to fill out or download Barber Apprentice Daily Records, go to: http://cosmeticaedu.com/