Cosmetica
Cosmetology & Barbering Unilateral Apprenticeship Committe #05083

SAMPLE

# BARBER APPRENTICE DAILY RECORDS

*The curriculum for an apprentice enrolled in a BARBERING apprenticeship course shall consist of thirty-two hundred(3,200) hours of technical instruction and practical training covering all practices constituting the art of cosmetology pursuant to Section 7316 of the Barbering and Cosmetology Act. Includes professional ethics, salesmanship, decorum, record keeping, and client service records*

9050 TELEGRAPH ROAD STE. 102 A  Month: ***Mayo***  Year: ***2019***  License # CA: ***55555***

Tel: (562)862-4770 Fax: (562)862-8399  License From: ***12/1/19***  to: ***12/31/19***

info@cosmeticaedu.com

Apprentice Name: ***Tu Nombre***

Apprentice Address: ***Tu Direccion Personal***  City: ***Cuidad***  Zip: ***00000***

Apprentice Phone: ***(000)000-0000***

Salon Name: ***Nombre de Salon***

Salon Address: ***Direccion de Salon***  City: ***Cuidad***  Zip: ***00000***

Salon Phone: ***(000)000-0000***

Trainer #1 Name: ***1er Entrenadores Nombre y Apellido***  Trainer #2 Name: ***Segundo Entrenadores Nombre y Apellido***

| ITEM | On the Job Trainig Hours & Curriculum of Cosmetology | Technical instruction and practical training shall include following hours | Training Period: 1 = 0 to 1,600 hrs. $11.00; 2 = 1,601 to 3,200 hrs. $11.50 — Dias del Mes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Este Mes | Hrs Ultimo Mes | Gran Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | |
| A | Hairstyling | 800 | | 4 | 2 | | | | | 4 | | 4 | | 6 | | | | 2 | 6 | | 3 | | | 3 | | 5 | | 5 | | | 2 | 3 | 3 | 52 | 123 | 175 |
| B | Permanent Waving | 350 | 4 | | | | 3 | | C | | | 2 | | | | C | | 2 | | 3 | | | C | | | | 2 | | | C | | | | 16 | 68 | 84 |
| C | Hair Coloring And Bleaching | 450 | | 2 | | 2 | | O | L | | 2 | | 5 | | O | L | | | | 2 | | O | L | 3 | | | 3 | | O | L | 2 | | 1 | 22 | 83 | 105 |
| D | Hair Cutting | 1200 | 1 | | | 3 | | F | A | | | 2 | | 2 | F | A | 6 | | | | 3 | F | A | 2 | 6 | 3 | | | F | A | | 5 | 4 | 37 | 235 | 272 |
| E | Shaving And Preperation Performance | 200 | 1 | 2 | | | 2 | F | S | 4 | | | | | F | S | 1 | 2 | | 2 | | F | S | | | | | | F | S | | | | 14 | 86 | 100 |
| F | Laws And Regulations | 40 | | | 3 | | | | S | | | | 3 | | | S | | | 1 | 1 | | | S | | | | 3 | 3 | | S | 1 | | | 15 | 25 | 40 |
| G | Health and Safety Considerations | 70 | 2 | | | 1 | | | | | 4 | | | | | | | 2 | | | | | | | | | | | | | 2 | | | 11 | 33 | 44 |
| H | Disinfection And Sanitation | 50 | | | 3 | | | | | | 1 | | | | | | 1 | | | | 2 | | | | 1 | | | | | | | | | 8 | 26 | 34 |
| I | Anatomy And Physiology | 40 | | | | 2 | 3 | | | | 1 | | | | | | | | 1 | | | | | | 1 | | | | | | 1 | | | 9 | 14 | 23 |
| | ***(3,200 HOURS) Total OJT Hours(Establishment)*** *The student must work on the establishment a minimum of 32 hours and maximum of 40 hours per week and must be supervisde all the time by the approved trainer* | 3200 Establishment (Work) Hours | 8 | 8 | 8 | 8 | 8 | | | 8 | 8 | 8 | 8 | 8 | | | 8 | 8 | 8 | 8 | 8 | | | 8 | 8 | 8 | 8 | 8 | | | 8 | 8 | 8 | **184** | **693** | **877** |
| | ***(240 HOURS) Total Related Training(Classroom)*** *Students are required to attend twice a month to school during the 2 year period totaling to 240 Related training hours* | 240 Related Training (Classroom) Hours | | | | | | | 5 | | | | | | | 5 | | | | | | 5 | | | | | | | 5 | | | | | **20** | **72** | **92** |

The Apprentice trainer shall present a copy of the apprentice daily work records to the Board or it's representatives upon demand. These work records shall include the name of the Apprentice employed, the date apprentice works, the number hourd worked, and the work processes performed on those dates and the trainer's name.

***Propietarios/Entrenadores Firma***

*Signature of Owner/Trainer*

***Tu Firma***

*Signature of Apprentice*

The Apprentice must turn in the daily work records signed by the owner or the trainer to Cosmetica before the 15th of every month.

*WHITE COPY COSMETICA- YELLOW COPY EMPLOYER'S FILE*

*For more information on how to fill out or download Barber Apprentice Daily Records, go to:* http://cosmeticaedu.com/